

Nurse Advocate
School Sisters of St. Francis – Sacred Heart
Milwaukee, WI

The Nurse Advocate provides a full range of case management services and nursing care to the Sisters who reside at Sacred Heart who are not enrolled in a managed care insurance program (PACE). Typically, this consists of 10-12 Sister residents. The Nurse Advocate provides clinical care, acts as an advocate, works within a team structure, and collaborates with internal nursing staff, as well as outside medical providers/specialists to best meet the health and wellness needs of the Sisters. The Nurse Advocate performs nursing duties that include assessment, planning, implementation, and evaluation of care provided to the Sister residents.

Nurse Advocate Responsibilities:

- Daily medication administration
- Attend to personal health needs
- Perform monthly assessments
- Assist with scheduling doctor appointments and interpretation of notes
- Work collaboratively with Personal Care staff, peer nurses, and Director of Nursing to ensure all needs are met
- Close monitoring and updating of Plan of Care
- Monthly medication monitoring: MARS and Cycle Fill
- Coordinate Care Conference meetings
- Oversees LPN's and CNA's
- Pick up and deliver medications
- Arrange showers, Podiatry, hair care and other ancillary services
- Contact Providers with concerns, appropriate suggestions or questions
- Maintain medical records
- Contact ADRC to arrange functional screening into Community Care Programs
- Assist with Activities of Daily Living
- Other nursing responsibilities as needed